



Job title: Veterinary Technician, Licensed in NYS
Reports to: Director of Veterinary Services
FLSA Status: Hourly, Non-Exempt
Employment Status: Full-time regular
Oversees/Manages: N/A

Summary of Responsibilities

The Licensed Veterinary Technician is a key member of the veterinary team. He/she/they is/are responsible for animal restraint, wound care, administration of treatments, preparing animals for surgery, assisting veterinarians with procedures and surgery, performing euthanasia, preparing medical instruments, entering information into medical records, working under the direction of a veterinarian, and maintaining the facility in a clean and orderly manner. Employees in this position have obtained state-level professional licensure.

Essential Duties

- Assists veterinarian with surgery and anesthesia, including induction, prep, maintenance, monitoring and recovery of patient
- Cleans/maintains anesthesia/surgery equipment
- Takes history and vitals for any animal receiving veterinary care
- Prepares prescriptions, dispenses medication and medication refills
- Assists or performs treatments, diagnostics, and monitoring
- Places IV catheters, administers IV fluids
- Draws blood for therapeutic monitoring/screening
- Runs lab tests, collecting, preparing, and running or submitting samples for tests
- Reading and recording results when indicated and requested by the veterinarian
- Administers vaccines and medications to shelter pets and outpatient clinic pets
- Cleans and feeds patients, walking dogs as needed
- Assists veterinarian/staff with outpatient clinic appointments
- Inputs data into patient medical record
- Ensures a smooth and timely flow of outpatient appointments from check-in to discharge
- Gives patient updates and provides discharge instructions/education to pet owners when appropriate
- Performs post op suture checks and removals
- Performs humane euthanasia as needed
- Collaborates with all members of the veterinary and animal care teams to ensure the best outcomes for the pets in our care

Qualifications

- Valid New York State Licensure as a Veterinary Technician
- Valid New York State Driver's License

- Two or more years working as a veterinary technician preferred but not required

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This position is regularly required to use hands to fingers, handle, talk and hear. The incumbent is frequently required to stand, walks, sit, reach with hands and arms, and stoop, kneel, or crouch. The position holder must be able to regularly lift and/or move up to 40lbs.
- Specific vision abilities for this position include close vision, distant vision, color vision, peripheral vision, depth perception, and ability to focus.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working Conditions

- Evenings and holidays may sometimes be required.
- Work will take place in a variety of environments including medical offices, administrative offices, operational areas, and offsite, including outdoors.
- The noise level in the work environment is usually moderate, and hearing protection is available where noise exceeds acceptable levels.
- While performing the duties of this job, the position will be exposed to animal odors, animal wastes, chemical cleaning agents, and airborne particles