



## **Job Description**

**Title:** Associate Veterinarian; Part Time

**Department:** Operations, reporting to Director of Veterinary Services

**Primary Function:** Incumbents of this position are New York State licensed veterinarians and professional employees of the Mohawk Hudson Humane Society (MHHS). The Associate Veterinarian provides excellent, humane medical care in a timely and efficient manner for all shelter and community animals, including high volume, high quality spay/neuter and wellness services for shelter animals and community pets, including dogs, cats, small mammals, and occasionally exotic pets. Individuals in this position must value teamwork and collegiality.

### **Essential Duties and Responsibilities**

- Provide all health and related aspects of care for sheltered including but not limited to disease prevention programs, routine health care, vaccinations, testing and treatments
- Provide surgical and medical services and care for a variety of well, sick and injured animals, including a high volume of spay and neuter surgeries
- Provide surgical/ medical services, and wellness related services for public clients both onsite and at mobile clinics
- Assist with animal selection for euthanasia and provide guidance with behavior and health criteria used for selection of animals to be euthanized
- Perform euthanasia services for owned animal requests as well as for shelter animals deemed unadoptable in accordance with documented procedures
- Assist cruelty investigators in the field, and prepare forensic reports as needed
- Provide direction and support to Veterinary Technicians and Veterinary Assistants throughout the day
- Maintain work rules and safety programs which comply with any standards set by the Society and other regulatory agencies
- Employ prescribed methods to control and prevent the spread of disease
- Contribute to an organizational culture of collaboration and open communication
- Perform other duties as assigned

### **Contact with Others**

- Requires a professional demeanor and cooperative working relationships with those contacted through the course of work, including co-workers, volunteers and the public.
- Ability to prepare clear and concise written reports.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This position is regularly required to use hands and fingers, talk, and hear. The incumbent is frequently required to stand, walk, sit, reach with hands and arms, and stoop, kneel, or crouch. The position holder must be able to regularly lift and/or move up to 40 pounds.
- Specific vision abilities required for this position include close vision, distant vision, color vision, peripheral vision, depth perception, and ability to focus.
- While performing the duties of this job this position may be exposed to animal odors or airborne particles.
- The noise level in the work environment is usually moderate.
- Work will take place in a variety of environments including administrative offices, kennel areas, and outdoors in varied weather.

**Education and Experience:**

- Degree in Veterinary Medicine from an accredited institution
- High volume spay/neuter surgical experience is highly desirable

**Licenses:**

- Possession and maintenance of a license to practice as a Veterinarian issued by the State of New York Medical Board
- Possess and maintain a valid Drug Enforcement Administration (DEA) certificate/license
- Must have a valid, insurable, New York State driver's license

**Knowledge:**

- Must have knowledge of current principles, practices, techniques and policies of veterinary medicine, including disease identification, prevention, control and eradication.
- Experience and knowledge of preoperative, surgical and postoperative procedures.
- Knowledge of utilization and effects of medications for animals.
- Knowledge of safety policies, procedures and practices as they relate to veterinary medicine and shelter environments, including zoonotic diseases.
- Knowledge of Local, State and Federal animal health laws and regulations.

**Additional requirements:**

- Highly motivated, outgoing, polite, with a professional manner with both the public, and other staff, both in person and on the phone.
- A team player.
- Able to work in a fast-paced environment and handle several tasks at once.
- Able to work under stressful and/or frustrating situations and remain calm and efficient.
- Able to cope with death, either due to surgical complication or euthanasia.
- Basic computer skills in a Windows environment preferred.
- No medical restrictions to animal contact.